ICA Pilot Research Program Grant Application
Deadline: February 26, 2016
Award Period: June 1, 2016 – May 31, 2017

INSTRUCTIONS

1. **Use the General Information page as the cover page.** Print or type responses.
2. Include separate typed pages for all additional information using one-inch margins. Put your name (last name, first name) in the upper right-hand corner of each page.
3. Do not use lettering smaller than 10 point.
4. Assemble the application package in the order listed in the **Required Documents** section below. Clearly label each piece of additional information.
5. Be sure to adhere to page limits. Applications that do not meet the requirements, in content or format, will not be reviewed.
6. Please note the award deadline. The completed application, letters of support (if applicable) and other documents must be combined into and submitted as one PDF document. The document must be titled by the applicant's last name and first initial only. Hard copies are not permitted. Please email the application to research@ichelp.org with "ICA Pilot Research Program Grant Application" in the subject line.
7. **Completed applications must be received by ICA by 11:59 PM Eastern time on February 26, 2016.**

REQUIRED DOCUMENTS

1. **General Information** - Completely fill out the form on page two. **Make this your cover page.**
2. **Abstract of Proposed Research** - Briefly describe the research project on page three and provide appropriate signatures.
3. **Curriculum Vitae** - Provide a biographical sketch using the current PHS 398 Form. To access this form, go to www.grants.nih.gov/grants/funding/phs398/phs398.html. **Limit to four pages.**
4. **Research Plan -** Prepare according to NIH guidelines and include: **title, specific aims, research strategy, background and clinical significance, and methods.** Begin each section of the Research Plan with a section header. **Limit to eight pages, including references.**
5. **Detailed Budget -** Provide a detailed budget for the project using the current PHS 398 Form. To access this form, go to www.grants.nih.gov/grants/funding/phs398/phs398.html. The use of award funds is restricted to research based on the purposes and methodology outlined in the application. No funds may be used towards administrative overhead costs.
6. **Research Facilities** - The research environment should be described, including access to patients (if applicable), laboratory space (if applicable), consultants and technical (including computer) resources. **Limit to three pages.**
7. **Research Support** - Accounting of all other institutional, federal and non-federal support is required.
8. **Institutional Review Board (if applicable)** - All human studies require IRB approval. If IRB approval is not necessary or not attached, please state why. **Limit to one page.**

Interstitial Cystitis Association
7918 Jones Branch Drive, Ste. 300, McLean, VA 22102

Conquering IC. Changing Lives.
www.ichelp.org
research@ichelp.org

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GENERAL INFORMATION

Project Title

Applicant (last, first, middle initial)

Degree(s) and year(s) granted

Current Position   Appointment Date

Address

Telephone   Email

Sponsoring Institution

Grants Administrator (last, first, middle initial)

Address

Telephone   Email

ABSTRACT OF PROPOSED RESEARCH

Below, briefly describe the research project, technical approach, and anticipated results. Describe how this award will advance your career in IC research. **Limit to this page only.**

APPLICABLE SIGNATURES
NOTE: Your signatures below indicate that the information in this application is accurate to the best of your knowledge and that you understand that ICA guidelines do not allow for any indirect costs.

_____

Signature of Applicant   Name   Date

_____

Signature of Grants Administrator   Name   Date